NAHRD
(An ISO 9001:2015 Certified Organization)

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WORKSHOP ON VIGILANCE ADMINISTRATION AT GOA

National **A**cademy of **H**uman **R**esource **D**evelopment (NAHRD) was established to deliver competency-enhancing learning to officials of Central Govt., State Govt., Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations.

A workshop on **Vigilance Administration** is being organized by NAHRD from **10.02.2027** to **13.02.2027** at Goa.

Central Vigilance Commission, Government of India has issued a master circulars on 11 topics and has also brought out Vigilance Manual 2026. CVC has also emphasised that appropriate familiarization programs are conducted for vigilance functionaries in respect of said Master Circulars and Vigilance Manual. The program has been designed to provide practical insight into the process of vigilance matters and other allied process. This workshop will help the officers to develop skills required for handling various types of vigilance cases. The present workshop is also for the benefit for officers who would like to being developed as Internal Faculty on the present subject for their respective organizations. After the workshop the participants shall have updated themselves in the following aspects:

- Significance of Vigilance in an organization
- Role & Functions of Chief Vigilance Officer
- Protection to CVO and other Vigilance Functionaries
- Handling of complaints by CVO and organization
- Processing of complaints under PIDPI
- Procedure for processing request for Sanction of Prosecution
- Definition of Vigilance Angle
- Procedure for Obtaining & implementing advice of CVC
- Timely Initiation and Finalization of Disciplinary Proceedings
- Identification of sensitive posts and rotation
- Preventive Vigilance & Ethical Decision Making
- Panel Discussion on Preventive Vigilance as a Strategy

Workshop Methodology

The workshop will be organized on highly participative lines. The training methods will include lectures, group discussions, exercises, presentations, case studies, role-plays etc.

Faculty

Sh. M Sethu Ramalingam is a former Deputy Director (Vigilance) of Institute of Secretariat Training and Management, Department of Personnel and Training, Government of India. His previous postings were Deputy Chief (Legal) in CERC and Law Officer in Ministry of Defense. He is a renowned trainer in the field of Disciplinary and Vigilance matters and is widely consulted on the subject. He has conducted more than 200 training programs for the Presenting Officers, Inquiry Officers and Vigilance Officers of Central Government, State Governments and Public Sector Undertakings. He has also drafted ***"Handbook for Inquiry Officers & Disciplinary Authorities"*** on behalf of ***Government of India***. He is also practicing as an Advocate at Central Administrative Tribunal and Hon'ble High Court of Delhi.

Sh. Sandeep Mukherjee is a former Director in the Government of India with extensive experience in administrative, disciplinary and vigilance matters. He began his career in the Ministry of Law, handling establishment-related matters, including recruitment, promotions, court cases and disciplinary proceedings. He subsequently served as Deputy Director (Vigilance) at ISTM, DoPT, where he regularly conducted training on Disciplinary Rules and Procedures and Reservation. He has also contributed to the Handbook for Inquiry Officers and Presenting Officers. His extensive expertise makes him well-equipped to address disciplinary procedures, vigilance mechanisms and best practices for strengthening transparency, accountability and preventive vigilance in government organizations.

In addition, other faculty members having practical knowledge on the subject will be invited as guest faculty.

Multiple workshops organized by NAHRD have been attended and appreciated by officers of organizations that includes but not limited to LIC of India, Reserve Bank of India, SEBI, Coal India Ltd., Indian Oil Ltd, BPCL, IITs, NITs, IIITs, IIMs, IHMs, Bank of Baroda, SBI, JNPA, Indian Space Research Organization, Border Security Force, GIC of India, Delhi Metro Rail Corporation, Bharat Dynamics Ltd., Canara Bank, UCO Bank, AI Airport Services Limited, Rashtriya Chemicals & Fertilisers Limited, National Fertilizers Limited, MOIL Limited, RailTel Corporation Limited, GAIL (India) Limited, NTPC Limited, NLC India Limited, SIDBI, THDC India Limited, NHPC Limited, Jute Corporation of India, REC Limited, Grid Controller of India Limited, Hindustan Petroleum Corporation Limited and many more.

Participation Fee:

Single Occupancy - Rs. 74,000/- plus GST @ 18% per participant

Twin Sharing - Rs. 65,000/- plus GST @ 18% per participant

Non-Residential - Rs. 55,000/- plus GST @ 18% per participant

The participation fee for residential participants covers the cost of accommodation, meals & study material of the participants. Spouse/ family members are welcome on additional all- inclusive nominal charges in case nomination of the participant is on single occupancy. Twin Sharing is available only in case even number of participants of same gender from same organization. The participation fee for non-residential participants covers the cost of lunch & study material.

Venue: Regenta Baywatch Resort Goa, Sernabatim Beach Road, Colva, Goa- 403708

Check In-10.02.2027 (3:00 P.M.) **Check Out-**14.02.2027 (11:00 A.M.)

The workshop will commence at 9:30 A.M. on 11.02.2027 and will conclude at 5:30 P.M. on 13.02.2027. However, there will be an introductory session on 10.02.2027 after all participants have reported at the venue. In case of non-availability of rooms at training venue as on date of nomination, arrangements for stay shall be made in another property.

Nominations may be sent through post/ email by providing participants' name, designation, contact number & e-mail ID along with cheque/DD in favor of National Academy of Human Resource Development payable at New Delhi. Please note that participation fee is to be paid at the time of nomination. Registration form can be obtained from our website. In case of payment through electronic mode, details are as under:

Name of Beneficiary: National Academy of Human Resource Development

Bank: Kotak Mahindra Bank. **A/c No.** 8912179265

IFSC Code. KKBK0004620 **PAN:** AAJFN7963N

For further information or clarification kindly contact:

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Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nominated participant is not able to attend the workshop due to any reason and no substitution is made, fees shall still be payable. In case fees have already been paid, same shall be liable to be forfeited.

Limited seats available for the present workshop and hence the nominations will be accepted on first-come-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating.

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

Thanks & Regards



For NAHRD