

Ref: GEM/12/26

13.02.2026

**WORKSHOP ON GOVERNMENT E-MARKETPLACE (GeM) & PREVENTIVE VIGILANCE IN PROCUREMENT AT JIM CORBETT NATIONAL PARK & NAINITAL, UTTARAKHAND**

National Academy of Human Resource Development (NAHRD) was established to deliver competency-enhancing learning to officials of Central Government, State Governments, Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations across the country.

A workshop on **Government e-Marketplace (GeM) & Preventive Vigilance in Procurement** is being organized by NAHRD from **16.12.2026 to 19.12.2026** at Jim Corbett National Park & Nainital, Uttarakhand.

The above-mentioned workshop is for the benefit of officers dealing with purchase procedure, administration and vigilance in Government, Semi Government, Autonomous Bodies, Public Sector undertakings, etc. GeM is completely online and end-to-end integrated e-procurement portal for products and services aiming to promote ease of doing business. Many users are facing a number of issues in using GeM and certain tips for effective use are unknown to many. This workshop will enable the participants to gain overall understanding of GeM with adequate hands on training for procuring goods and services on GeM. This workshop will also provide preventive vigilance strategy to the participants thereby helping them in preventing happening of any untoward incident with adverse implications during the procurement process. After the workshop the participants shall have updated knowledge and skills on the following aspects:

- Overview of Public Procurement & GeM
- Significance of GFR
- MII & MSE with their impact
- Public Procurement Cycle through GeM
- CMS Compliance
- Procurement Initiation
- L1 Purchase Initiation & Bid Process
- Evaluation of Bid including L1 Price Negotiation
- Contract Awarding
- Delivery & Payment Process
- Order Processing & Compliance of Government Rules
- PBP Purchase Initiation
- Order Processing, Delivery Tracking & Payment
- Measures & Sources of Preventive Vigilance
- Preventive steps to be taken during procurement
- CVC guidelines on preventive vigilance and procurement

### **Workshop Methodology:**

The workshop will be organized on highly participative lines. The training methods will include lectures, group discussions, practical exercises, presentations, case studies etc. Participants will have opportunity to have practical application of relevant rules/ regulations in such exercise.

### **Faculty:**

Subject experts having practical knowledge and understanding of the subject will be invited as faculty for the present subject.

Multiple workshops organized by NAHRD have been attended and appreciated by officers of organizations that includes but not limited to LIC of India, Reserve Bank of India, SEBI, Coal India Ltd., Indian Oil Ltd, BPCL, IITs, NITs, IIITs, IIMs, IHMs, NHPC, Bank of Baroda, SBI, JNPA, Indian Space Research Organization, Border Security Force, GIC of India, Delhi Metro Rail Corporation, Bharat Dynamics Ltd., Canara Bank, UCO Bank, AI Airport Services Limited, Rashtriya Chemicals & Fertilisers Limited, National Fertilizers Limited, MOIL Limited, RailTel Corporation Limited, GAIL (India) Limited, NTPC Limited, NLC India Limited, SIDBI, THDC India Limited, NHPC Limited, Jute Corporation of India, REC Limited, Grid Controller of India Limited, Hindustan Petroleum Corporation Limited and many more.

### **Participation Fee:**

Single Occupancy- Rs. 69,000/- plus GST @ 18% per participant

Twin Sharing - Rs. 60,000/- plus GST @ 18% per participant

Non-Residential - Rs. 50,000/- plus GST @ 18% per participant

The participation fee for residential participants covers the cost of accommodation, meals & study material of the participants. Spouse/ family members are welcome on additional all-inclusive nominal charges in case nomination of the participant is on single occupancy. "Twin Sharing" is available only in case even number of participants of same gender from same organization. The participation fee for non- residential participants covers the cost of lunch & study material.

Participants can also avail **complimentary return bus** transfers from New Delhi to Ramnagar. Bus will leave from New Delhi (Central/ South Delhi) for Jim Corbett at 12:00 P.M. on 16.12.2026 and drop at (Central Delhi) is tentatively scheduled at 5:00 P.M. on 20.12.2026. Pick and drop location will be intimated to the participants interested in availing complimentary transfer service one week before the workshop. Participants coming from cities other than New Delhi who wish to avail the bus transfers are requested to book their travel accordingly. Please note that there shall be only one pick and drop point at New Delhi and no request for a different point shall be entertained.

**Venue:** Tiaraa Hotels & Resorts, Jim Corbett, Shivilalpur Pandey, Ramnagar, Uttarakhand

**Check In-** 16.12.2026 (02:00 PM)

**Check Out-** 20.12.2026 (11:00 A.M.)

The workshop will commence at 9:30 A.M. on 17.12.2026 and will conclude at 5:30 P.M. on 19.12.2026. However, there will be an introductory session on 16.12.2026 after all participants have reported at the venue. In case of non-availability of rooms at training venue as on date of nomination, arrangements for stay shall be made in another property.

Nominations may be sent through post/ email by providing participants' name, designation, contact number & e-mail ID along with cheque/DD in favor of National Academy of Human Resource Development payable at New Delhi. Please note that participation fee is to be paid at the time of nomination. Registration form can be obtained from our website. In case of payment through electronic mode, details are as under:

**Name of Beneficiary:** National Academy of Human Resource Development

**Bank:** Kotak Mahindra Bank.      **A/c No.** 8912179265

**IFSC Code.** KKBK0004620

**PAN:** AAJFN7963N

**GSTIN:** 07AAJFN7963N1ZF

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Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nominated participant is not able to attend the workshop due to any reason and no substitution is made, fees shall still be payable. In case fees have already been paid, same shall be liable to be forfeited.

Limited seats available for the present workshop and hence the nominations will be accepted on first-come-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating.

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

Thanks & Regards



For NAHRD