Ref: AIW/08/26   17.11.2025

WORKSHOP ON EFFECTIVE USE OF ARTIFICIAL INTELLIGENCE (AI) IN WORKPLACE AT LEH, LADAKH

National **A**cademy of **H**uman **R**esource **D**evelopment (NAHRD) was established to deliver competency-enhancing learning to officials of Central Government, State Governments, Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations across the country.

A workshop on **Effective use of Artificial Intelligence (AI) in Workplace** is being organized by NAHRD from **09.08.2026 to 12.08.2026** at Leh, Ladakh.

Individuals, Business, Industry and Governments, all are using ChatGPT (Chat Generative Pre-Trained Transformer) as well as Google Bard for variety of sophisticated and complex personal and professional activities. The rapid advancement of Artificial Intelligence (AI) presents significant opportunities for organizations to revolutionize their office workplaces. This comprehensive training program aims to equip participants with the knowledge and skills needed to leverage AI effectively, driving productivity, and enhancing efficiency in the workplace. Through a series of interactive sessions, participants will explore various AI applications, learn about key technologies, and understand the ethical considerations surrounding AI adoption.

National Informatics Centre (NIC), NITI Aayog, Unique Identification Authority of India UIDAI, Ministry of Electronics and Information Technology (MeitY) and Central Board of Direct Taxes (CBDT) are some of the first mover government organization who are driving benefits from application of AI in their respective offices. MeitY has been encouraging and helping other government organizations in implementing AI. Broad contents of the program are as given below:

- Introduction to AI and its Applications
- AI Technologies and Concepts
- Benefits of AI in the Office
- Description & Demonstration of several AI tools for Office
- Cyber security (Dark trace)
- Case Studies
- Personalization in the Office
- Future Trends in Office AI

Workshop Methodology

The workshop will be organized on highly participative lines. The training methods will include lectures, group discussions, exercises, presentations, case studies, etc. Prior knowledge of IT is not necessary.

Faculty

Subject experts having practical knowledge and understanding of the subject will be invited as faculty for the present subject.

Multiple workshops organized by NAHRD have been attended and appreciated by officers of organizations that includes but not limited to LIC of India, Reserve Bank of India, SEBI, Coal India Ltd., Indian Oil Ltd, BPCL, IITs, NITs, IIITs, IIMs, IHMs, NHPC, Bank of Baroda, SBI, JNPA, Indian Space Research Organization, Border Security Force, GIC of India, Delhi Metro Rail Corporation, Bharat Dynamics Ltd., Canara Bank, UCO Bank, AI Airport Services Limited, Rashtriya Chemicals & Fertilisers Limited, National Fertilizers Limited, MOIL Limited, RailTel Corporation Limited, GAIL (India) Limited, NTPC Limited, NLC India Limited, SIDBI, THDC India Limited, NHPC Limited, Jute Corporation of India, REC Limited, Grid Controller of India Limited, Hindustan Petroleum Corporation Limited and many more.

Participation Fee:

Single Occupancy- Rs. 69,000/- plus GST @ 18% per participant

Twin Sharing   - Rs. 60,000/- plus GST @ 18% per participant

Non-Residential   - Rs. 50,000/- plus GST @ 18% per participant

The participation fee for residential participants covers the cost of accommodation, meals & study material of the participants. Spouse/ family members are welcome on additional all- inclusive nominal charges in case nomination of the participant is on single occupancy. Twin Sharing is available only in case even number of participants of same gender from same organization. The participation fee for non-residential participants covers the cost of lunch & study material.

Venue: Hotel Ladakh Himalayan Retreat/Hotel Chantsa, Fort Road, Leh, Ladakh-194101

Check In- 09.08.2026 (12:00 P.M.)   **Check Out-** 13.08.2026 (09:00 A.M.)

The workshop will commence at 9:30 A.M. on 10.08.2026 and will conclude at 5:30 P.M. on 12.08.2026. However, there will be an introductory session on 09.08.2026 after all participants have reported at the venue. In case of non-availability of rooms at training venue as on date of nomination, arrangements for stay shall be made in another property.

Nominations may be sent through post/ email by providing participants' name, designation, contact number & e-mail ID along with cheque/DD in favor of National Academy of Human Resource Development payable at New Delhi. Please note that participation fee is to be paid at the time of nomination. Registration form can be obtained from our website. In case of payment through electronic mode, details are as under:

Name of Beneficiary: National Academy of Human Resource Development

Bank: Kotak Mahindra Bank. A/c No. 8912179265

IFSC Code. KKBK0004620

PAN: AAJFN7963N

GSTIN: 07AAJFN7963N1ZF

For further information or clarification kindly contact:

Rohit Agarwal   **Vivek Manchanda**

Email– rohit@nahrd.in   Email-vivek@nahrd.in
Phone- +91 9873057803   Phone-+91 9650745789

Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nominated participant is not able to attend the workshop due to any reason and no substitution is made, fees shall still be payable. In case fees have already been paid, same shall be liable to be forfeited.

Limited seats available for the present workshop and hence the nominations will be accepted on first-come-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating.

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

Thanks & Regards

For NAHRD