

Ref: ICT/05/26

17.11.2026

## **WORKSHOP ON INCOME TAX AT GANGTOK, SIKKIM**

National Academy of Human Resource Development (NAHRD) was established to deliver competency-enhancing learning to officials of Central Government, State Governments, Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations across the country.

A workshop on **Income Tax** is being organized by NAHRD from **13.05.2026** to **16.05.2026** at Gangtok, Sikkim.

Objective of the present workshop is providing practical knowledge of Direct Taxes to officers including accounts officers, finance officers, drawing and disbursing officers etc. dealing with Direct Taxes in Government Departments, Public Sector Undertakings, Statutory Bodies, Autonomous Bodies, etc. These officers will include Drawing & Disbursing Officers, Finance and Account Officers etc. who need to have understanding of fundamental accounting concepts and latest accounting standards. A need has been felt to train the officers in Finance, Accounts and Administration to equip them with requisite knowledge and skills for effectively discharging their duties and managing finance of an organization. After participating in the workshop the participants shall have updated their knowledge and skills in the following areas:

- Income Tax- An Overview
- Amendments by recent Finance Act and its implications
- Different heads of income- Salary, House Property, Capital Gain, etc.
- Income Computation and Disclosure Standards
- Keys issues faced in preparing and filing Income Tax Return
- Key issues faced in tax withholding by Government Departments
- Sector specific tax benefits and restrictions
- Online filing of Income Tax Returns
- Process of filing revised returns
- Various IT Forms
- Form 16 with Annexures, Adjustments not forming part of Form 16
- E- assessment and Tax litigation
- Re-computation of Income Tax
- Post Return filing activities
- General Anti Avoidance Rules (GAAR)
- Income Tax Search and Survey
- Arrears of Salary: Relief under section 89 of Income Tax Act
- DDO's Duties & Responsibilities as per Income Tax Act

### **Workshop Methodology**

The workshop will be organized on highly participative lines. The training methods will include lectures, group discussions, exercises, presentations, case studies, etc.

## **Faculty**

Subject experts having practical knowledge and understanding of the subject will be invited as faculty for the present subject.

Multiple workshops organized by NAHRD have been attended and appreciated by officers of organizations that includes but not limited to LIC of India, Reserve Bank of India, SEBI, Coal India Ltd., Engineers India Ltd, FSSAI, Tariff Authority of Major Ports, Indian Oil Ltd, BPCL, IITs, NITs, IITs, IIMs, IHMs, NHPC, Bank of Baroda, SBI, Punjab National Bank, NABARD, DFCCIL, HUDCO, HAL, JNPT, Syndicate Bank, IDBI Bank, Quality Council of India, Telecom Regulatory Authority of India, Delhi University, Export Inspection Council of India, Spices Board, Rail Land Development Authority, ONGC, Indian Space Research Organization, Directorate of Advertising & Visual Publicity, Border Security Force, GIC of India, EXIM Bank, Delhi Metro Rail Corporation, Mumbai Metro Rail Corporation, Election Commission of India, North Eastern Council, India Trade Promotion Organization, IREDA, Dredging Corporation of India Ltd., TIFAC, Wildlife Institute of India, Bharat Dynamics Ltd., Directorate General of Shipping, etc.

## **Participation Fee:**

Single Occupancy- Rs. 69,000/- plus GST @ 18% per participant

Twin Sharing - Rs. 60,000/- plus GST @ 18% per participant

Non-Residential - Rs. 50,000/- plus GST @ 18% per participant

The participation fee for residential participants covers the cost of accommodation, meals & study material of the participants. Spouse/ family members are welcome on additional all-inclusive nominal charges in case nomination of the participant is on single occupancy. Twin Sharing is available only in case even number of participants of same gender from same organization. The participation fee for non-residential participants covers the cost of lunch & study material.

**Venue:** 4-star property at Gangtok (details will be provided one week before the workshop)

**Check In-** 13.05.2026 (02:00 P.M.)      **Check Out-** 17.05.2026 (11:00 A.M.)

The workshop will commence at 9:30 A.M. on 14.05.2026 and will conclude at 5:30 P.M. on 16.05.2026. However, there will be an introductory session on 13.05.2026 after all participants have reported at the venue. In case of non-availability of rooms at training venue as on date of nomination, arrangements for stay shall be made in another property.

Nominations may be sent through post/ email by providing participants' name, designation, contact number & e-mail ID along with cheque/DD in favor of National Academy of Human Resource Development payable at New Delhi. Please note that participation fee is to be paid at the time of nomination. Registration form can be obtained from our website. In case of payment through electronic mode, details are as under:

**Name of Beneficiary:** National Academy of Human Resource Development

**Bank:** Kotak Mahindra Bank. A/c No. 8912179265 **IFSC Code.** KKBK0004620

**PAN:** AAJFN7963N

**GSTIN:** 07AAJFN7963N1ZF

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Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nominated participant is not able to attend the workshop due to any reason and no substitution is made, fees shall still be payable. In case fees have already been paid, same shall be liable to be forfeited.

Limited seats available for the present workshop and hence the nominations will be accepted on first-come-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating. Last date for accepting nominations is **28.04.2026.**

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

Thanks & Regards



For NAHRD