

Ref: GEM/02/26

29.11.2025

**WORKSHOP ON GOVERNMENT e-MARKETPLACE (GeM) & USE OF
TECHNOLOGY IN PROCUREMENT & VENDOR MANAGEMENT AT AMRITSAR**

National Academy of Human Resource Development (NAHRD) was established to deliver competency-enhancing learning to officials of Central Govt., State Govt., Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations across the country.

A workshop on **Government e-Marketplace (GeM) & Use of Technology in Procurement & Vendor Management** is being organized by NAHRD from **22.02.2026 to 25.02.2026 at Amritsar**.

The above-mentioned workshop is for the benefit of officers dealing with purchase procedure, administration, vigilance and finance in Government, Semi Government, Autonomous Bodies, Public Sector undertakings, etc. GeM is completely online and end-to-end integrated e-procurement portal for products and services aiming to promote ease of doing business. Many users are facing a number of issues in using GeM and certain tips for effective use are unknown to many. Further now use of technology plays a significant role in the effectiveness of an organization. The present workshop will also focus on use of technology in procurement and vendor management thereby making the entire procurement procedure of the organization more effective. After the workshop the participants shall have updated knowledge and skills on the following aspects:

- Overview of Public Procurement
- Ecosystem covering Public Procurement
- Public Procurement Cycle through GeM
- Procurement Initiation & Bid Process through GeM
- Order Processing & Compliance
- Forward Auction in GeM
- Special conditions for parties under GeM
- Bidding and reverse auction
- Leveraging Technology in Tender, Procurement & Vendor Management
- AI Based Tender Analysis, Vendor Risk Scoring & Price Anomaly Detection
- Vendor Blacklisting & Watchlist Automation
- Complications and latest developments in GeM

Workshop Methodology

The workshop will be organized on highly participative lines. The training methods will include lectures, group discussions, exercises, presentations, case studies, etc. Hands on experience on the GeM portal will also be provided.

Subject Experts having practical working knowledge and experience on the subject will be invited as faculty for the present workshop.

Multiple workshops organized by NAHRD have been attended and appreciated by officers of organizations that includes but not limited to Ministry of Agriculture, Ministry of Road Transport & Highways, Ministry of Commerce & Industry, LIC of India, Reserve Bank of India (RBI), Securities & Exchange Board of India (SEBI), Coal India Ltd., Engineers India Ltd, FSSAI, Tariff Authority of Major Ports, Indian Oil Ltd, BPCL, IITs, NITs, IIITs, IIMs, IHMs, NHPC, Bank of Baroda, State Bank of India, Punjab National Bank, NABARD, DFCCIL, HUDCO, HAL, JNPT, Syndicate Bank, IDBI Bank, Quality Council of India, Telecom Regulatory Authority of India, Delhi University, Export- Inspection Council of India, Spices Board, Rail Land Development Authority, ONGC, Indian Space Research Organization, Directorate of Advertising & Visual Publicity, Border Security Force, GIC of India, EXIM Bank, Delhi Metro Rail Corporation, Mumbai Metro Rail Corporation, Election Commission of India, North Eastern Council, India Trade Promotion Organization, IREDA, Dredging Corporation of India Ltd., TIFAC, Bharat Dynamics Ltd. and many more.

Participation Fee:

Single Occupancy - Rs. 69,000/- plus GST @ 18% per participant

Twin Sharing - Rs. 60,000/- plus GST @ 18% per participant

Non-Residential - Rs. 40,000/- plus GST @ 18% per participant

The participation fee for residential participants covers the cost of accommodation, meals & study material of the participants. Spouse/ family members are welcome on additional all- inclusive nominal charges in case nomination of the participant is on single occupancy. Twin Sharing is available only in case even number of participants of same gender from same organization. The participation fee for non-residential participants covers the cost of lunch & study material.

Venue: 4 star property at Amritsar (details will be provided one week before the workshop)

Check In- 22.02.2026 (03:00 P.M.)

Check Out- 26.02.2026 (11:00 A.M.)

The workshop will commence at 9:30 A.M. on 23.02.2026 and will conclude at 5:30 P.M. on 25.02.2026. However, there will be an introductory session on 22.02.2026 after all participants have reported at the venue. In case of non-availability of rooms at training venue as on date of nomination, arrangements for stay shall be made in another property.

Nominations may be sent through post/ email by providing participants' name, designation, contact number & e-mail ID along with cheque/DD in favor of National Academy of Human Resource Development payable at New Delhi. Please note that participation fee is to be paid at the time of nomination. Registration form can be obtained from our website. In case of payment through electronic mode, details are as under:

Name of Beneficiary: National Academy of Human Resource Development

Bank: Kotak Mahindra Bank. **A/c No.** 8912179265

IFSC Code. KKBK0004620

PAN: AAJFN7963N **GSTIN:** 07AAJFN7963N1ZF

For further information or clarification kindly contact:

Rohit Agarwal

Vivek Manchanda

Email- rohit@nahr.d.in
Phone- +91 9873057803

Email-vivek@nahr.d.in
Phone-+91 9650745789

Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nominated participant is not able to attend the workshop due to any reason and no substitution is made, fees shall still be payable. In case fees have already been paid, same shall be liable to be forfeited.

Limited seats available for the present workshop and hence the nominations will be accepted on first-come-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating. Last date for accepting nominations is **09.02.2026.**

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

Thanks & Regards



For NAHRD