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17.11.2025

### **WORKSHOP ON INCOME TAX AT GANGTOK, SIKKIM**

National Academy of Human Resource Development (NAHRD) was established to deliver competency-enhancing learning to officials of Central Government, State Governments, Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations across the country.

A workshop on **Income Tax** is being organized by NAHRD from **13.05.2026** to **16.05.2026** at Gangtok, Sikkim.

Objective of the present workshop is providing practical knowledge of Direct Taxes to officers including accounts officers, finance officers, drawing and disbursing officers etc. dealing with Direct Taxes in Government Departments, Public Sector Undertakings, Statutory Bodies, Autonomous Bodies, etc. These officers will include Drawing & Disbursing Officers, Finance and Account Officers etc. who need to have understanding of fundamental accounting concepts and latest accounting standards. A need has been felt to train the officers in Finance, Accounts and Administration to equip them with requisite knowledge and skills for effectively discharging their duties and managing finance of an organization. After participating in the workshop the participants shall have updated their knowledge and skills in the following areas:

- Income Tax- An Overview
- Amendments by recent Finance Act and its implications
- Different heads of income- Salary, House Property, Capital Gain, etc.
- Income Computation and Disclosure Standards
- Keys issues faced in preparing and filing Income Tax Return
- Key issues faced in tax withholding by Government Departments
- Sector specific tax benefits and restrictions
- Online filing of Income Tax Returns
- Process of filing revised returns
- Various IT Forms
- Form 16 with Annexures, Adjustments not forming part of Form 16
- E- assessment and Tax litigation
- Re-computation of Income Tax
- Post Return filing activities
- General Anti Avoidance Rules (GAAR)
- Income Tax Search and Survey
- Arrears of Salary: Relief under section 89 of Income Tax Act
- DDO's Duties & Responsibilities as per Income Tax Act

#### **Workshop Methodology**

The workshop will be organized on highly participative lines. The training methods will include lectures, group discussions, exercises, presentations, case studies, etc.

## **Faculty**

**Dr. R. K. Agarwal** is a Fellow Member of the ICAI and ICSI is also an Associate Member of the ICAI-CMA. In addition, he possesses M.Com, MBA, LL.B., LL.M and Ph.D. degrees. He has over 33 years of standing as a practicing Chartered Accountant and holds comprehensive experience of handling Income Tax Survey, Search and Seizure Cases, Tax Planning & Strategic Business Planning for Corporates. He was also a member of Accounting Standard Board of ICAI. He has also been associated with the Institute of Company Secretaries of India (ICSI) and has represented various committees of its Northern India Regional Council (NIRC). He was elected as Chairman NIRC-ICSI in the year 2003. He was also elected as President of Faridabad Income Tax Bar Association in the year 2000. He is a visiting faculty at various management institutes including National Institute of Financial Management (NIFM), Management Development Institute (MDI) Gurgaon, National Academy of Direct Taxes and Faridabad Industries Association. He has appeared at various news channels for discussions/analysis on Union Budget and professional topics. He has written a book on "Taxation of Real Estate Developer and Joint Development Arrangements with Accounting Aspects" and co-authored a book on "Income Tax Search and Seizure". He has also written several articles and made presentations on Taxation, Tax Audit, Accounting Standards, Strategic Planning and Economic Analysis etc., at various seminars organized by the professional institutes and Trade Chambers.

**Sh. Baldev Raj** is a fellow member of the Institute of Chartered Accounts of India (ICAI) and having Direct Taxes Litigation as his core area of practice since 1989. He is an invitee in Direct Tax Committee of ICAI. He has been Joint Convener of annual Direct Taxes workshop organized by All India Chartered Accountants Society at India International Centre since 2007. He has delivered lectures and presented papers at NIRC of ICAI and various study circle of NIRC. He has also been president of Bhartiya Vitta Salhkar Samiti (Society of Financial Professionals) in year 2016-2017.

**Sh. Abhishek Sethi** is a member of the Institute of Chartered Accountants of India and commerce graduate from Hansraj College, University of Delhi. He is also a law graduate from Faculty of Law, University of Delhi. He is a regular speaker on Direct & Indirect Taxation & has addressed issues on taxation for various clients including various government organizations namely Indian Railways, NBCC, Border Roads Organization, etc. He is having rich experience on direct taxation.

Multiple workshops organized by NAHRD have been attended and appreciated by officers of organizations that includes but not limited to Ministry of Agriculture, Ministry of Road Transport & Highways, Ministry of Commerce & Industry, LIC of India, Reserve Bank of India (RBI), Securities & Exchange Board of India (SEBI), Coal India Ltd., Engineers India Ltd, FSSAI, Tariff Authority of Major Ports, Indian Oil Ltd, BPCL, IITs, NITs, IIITs, IIMs, IHMs, NHPC, Bank of Baroda, State Bank of India, Punjab National Bank, NABARD, DFCCIL, HUDCO, HAL, JNPT, Syndicate Bank, IDBI Bank, Quality Council of India, Telecom Regulatory Authority of India, Delhi University, Export- Inspection Council of India, Spices Board, Rail Land Development Authority, ONGC, Indian Space Research Organization, Directorate of Advertising & Visual Publicity, Border Security Force, GIC of India, EXIM Bank, Delhi Metro Rail Corporation, Mumbai Metro Rail Corporation, Election Commission of India, North Eastern Council, India Trade Promotion Organization, IREDA, Dredging Corporation of India Ltd., TIFAC, Bharat Dynamics Ltd. and many more.

### **Participation Fee:**

Single Occupancy- Rs. 74,000/- plus GST @ 18% per participant

Twin Sharing - Rs. 65,000/- plus GST @ 18% per participant

Non-Residential - Rs. 50,000/- plus GST @ 18% per participant

The participation fee for residential participants covers the cost of accommodation, meals & study material of the participants. Spouse/ family members are welcome on additional all- inclusive nominal charges in case nomination of the participant is on single occupancy. Twin Sharing is available only in case even number of participants of same gender from same organization. The participation fee for non-residential participants covers the cost of lunch & study material.

**Venue:** The Fern Denzong Hotel & Spa/ Yanthang Heritage, Gangtok, Sikkim-737101

**Check In-** 13.05.2026 (02:00 P.M.)      **Check Out-** 17.05.2026 (11:00 A.M.)

The workshop will commence at 9:30 A.M. on 14.05.2026 and will conclude at 5:30 P.M. on 16.05.2026. However, there will be an introductory session on 13.05.2026 after all participants have reported at the venue. In case of non-availability of rooms at training venue as on date of nomination, arrangements for stay shall be made in another property.

Nominations may be sent through post/ email by providing participants' name, designation, contact number & e-mail ID along with cheque/DD in favor of National Academy of Human Resource Development payable at New Delhi. Please note that participation fee is to be paid at the time of nomination. Registration form can be obtained from our website. In case of payment through electronic mode, details are as under:

**Name of Beneficiary:** National Academy of Human Resource Development

Bank: Kotak Mahindra Bank. A/c No. 8912179265 IFSC Code. KKBK0004620

PAN: AAJFN7963N

GSTIN: 07AAJFN7963N1ZF

**For further information or clarification kindly contact:**

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Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nominated participant is not able to attend the workshop due to any reason and no substitution is made, fees shall still be payable. In case fees have already been paid, same shall be liable to be forfeited.

Limited seats available for the present workshop and hence the nominations will be accepted on first-come-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating. Last date for accepting nominations is **28.04.2026**.

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

Thanks & Regards



For NAHRD