

Ref: COM/05/26

17.11.2025

WORKSHOP ON CONTRACT MANAGEMENT, DISPUTE RESOLUTION & ARBITRATION AT GANGTOK, SIKKIM

National Academy of Human Resource Development (NAHRD) was established to deliver competency-enhancing learning to officials of Central Government, State Governments, Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations across the country.

A workshop on **Contract Management, Dispute Resolution & Arbitration** is being organized by NAHRD from **13.05.2026** to **16.05.2026** at Gangtok, Sikkim.

The above-mentioned workshop is for the benefit of officers dealing with tenders and contracts in Government, Semi Government, Autonomous Bodies, Public Sector Undertakings etc. The program shall address different types and facets of contracts and the rights, obligations and implications on business operations. The present workshop will introduce participants to the fundamental principles of contract management, including legal basis and purpose of a contract, structure and key contractual terms, different types of contracts and the management of the contract over its lifecycle. The present workshop will provide participants with practical understanding of contract management including strategies for improving negotiation and management of contracts over the contract lifecycle, negotiation of supplier relationships, dispute resolution etc. After the workshop the participants shall have updated knowledge and skills on the following aspects:

- Introduction to Public Procurement
- Procurement Process and Cycle
- Legal & Procedural Framework
- Contract Negotiation & Contract Award
- Execution of Contract
- Legal Aspects of Contracts
- Essential and Ancillary Conditions of a Contract
- Role of Employer, Engineer & Contractor
- Guarantee, Indemnity, Wagering & Contingency
- Letter of Credit & Performance Guarantee
- Force Majeure & Delays
- Variation, Claims Management and Managing Contractual Disputes
- Dispute Resolution and various ADR methods
- Arbitration as specialized mode of Dispute Resolution
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Workshop Methodology

Please note that in case of any new rule/ provision is notified or amended in existing provisions/ rules made by the competent authority, the same will also be covered in the present workshop.

Faculty

Sh. K.S. Samarendra Nath is a former Director, Ministry of Steel, Government of India. He is a member of the Central Secretariat Services having finance as educational background from various reputed institutes such as SRCC, University of Delhi; National Institute of Financial Management etc. He was a faculty member with Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training, Government of India over a period of 12 years. In addition, he is having 22 years of experience in finance wing of Ministry of Power and Ministry of Urban Development. He is also a National Facilitator on Ethics & Value in Public Governance by Department of Personnel & Training. He is a regular faculty on contract management.

Sh. Abhishek Sethi is a member of the Institute of Chartered Accountants of India and commerce graduate from Hansraj College, University of Delhi. He is also a law graduate from Faculty of Law, University of Delhi. He is a regular speaker on Dispute Resolution & has addressed these various clients including various government organizations namely Indian Railways, NBCC, Border Roads Organization, etc. He is a regular faculty on Dispute Resolution.

Sh. Surjendu Sankar Das is Advocate-on-Record, Supreme Court of India. He is former Dispute Resolution partner of Shardul Amarchand Mangaldas & Co. New Delhi. He has successfully handled numerous cases before the Supreme Court, various High Courts, Trial Courts and Tribunals in India. He successfully handled several complex international, domestic arbitrations and challenge / enforcement proceedings. Surjendu has significant experience as an advocate in complex trials, contractual matters, appellate matters, writ matters, arbitration and enforcement proceedings. He has represented wide range of Indian and foreign clients both in litigation and arbitration. He is standing counsel for the State of Goa and panel advocate for a number of organizations such as GAIL, CGEWHO, Central Warehousing Corporation, Goa Shipyard Limited and BHEL. He is having huge experience on Contracts & Dispute Resolution and is a regular faculty on the subject.

Multiple workshops organized by NAHRD have been attended and appreciated by officers of organizations that includes but not limited to Ministry of Agriculture, Ministry of Road Transport & Highways, Ministry of Commerce & Industry, LIC of India, Reserve Bank of India (RBI), Securities & Exchange Board of India (SEBI), Coal India Ltd., Engineers India Ltd, FSSAI, Tariff Authority of Major Ports, Indian Oil Ltd, BPCL, IITs, NITs, IIITs, IIMs, IHMs, NHPC, Bank of Baroda, State Bank of India, Punjab National Bank, NABARD, DFCCIL, HUDCO, HAL, JNPT, Syndicate Bank, IDBI Bank, Quality Council of India, Telecom Regulatory Authority of India, Delhi University, Export- Inspection Council of India, Spices Board, Rail Land Development Authority, ONGC, Indian Space Research Organization, Directorate of Advertising & Visual Publicity, Border Security Force, GIC of India, EXIM Bank, Delhi Metro Rail Corporation, Mumbai Metro Rail Corporation, Election Commission of India, North Eastern Council, India Trade Promotion Organization, IREDA, Dredging Corporation of India Ltd., TIFAC, Bharat Dynamics Ltd. and many more.

Participation Fee:

Single Occupancy- Rs. 74,000/- plus GST @ 18% per participant

Twin Sharing - Rs. 65,000/- plus GST @ 18% per participant

Non-Residential - Rs. 50,000/- plus GST @ 18% per participant

The participation fee for residential participants covers the cost of accommodation, meals & study material of the participants. Spouse/ family members are welcome on additional all- inclusive nominal charges in case nomination of the participant is on single occupancy. Twin Sharing is available only in case even number of participants of same gender from same organization. The participation fee for non-residential participants covers the cost of lunch & study material.

Venue: The Fern Denzong Hotel & Spa/ Yanthang Heritage, Gangtok, Sikkim-737101

Check In- 13.05.2026 (02:00 P.M.) **Check Out-** 17.05.2026 (11:00 A.M.)

The workshop will commence at 9:30 A.M. on 14.05.2026 and will conclude at 5:30 P.M. on 16.05.2026. However, there will be an introductory session on 13.05.2026 after all participants have reported at the venue. In case of non-availability of rooms at training venue as on date of nomination, arrangements for stay shall be made in another property.

Nominations may be sent through post/ email by providing participants' name, designation, contact number & e-mail ID along with cheque/DD in favor of National Academy of Human Resource Development payable at New Delhi. Please note that participation fee is to be paid at the time of nomination. Registration form can be obtained from our website. In case of payment through electronic mode, details are as under:

Name of Beneficiary: National Academy of Human Resource Development

Bank: Kotak Mahindra Bank. A/c No. 8912179265 IFSC Code. KKBK0004620

PAN: AAJFN7963N

GSTIN: 07AAJFN7963N1ZF

For further information or clarification kindly contact:

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Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nominated participant is not able to attend the workshop due to any reason and no substitution is made, fees shall still be payable. In case fees have already been paid, same shall be liable to be forfeited.

Limited seats available for the present workshop and hence the nominations will be accepted on first-come-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating. Last date for accepting nominations is **28.04.2026**.

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

Thanks & Regards



For NAHRD