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19.08.2025

TRAINING OF TRAINERS PROGRAM ON VIGILANCE: OUR SHARED RESPONSIBILITY **AT AYODHYA, UTTAR PRADESH**

National Academy of Human Resource Development (NAHRD) was established to deliver competency-enhancing learning to officials of Central Govt., State Govt., Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations.

A Training of Trainers Program on Vigilance: Our Shared Responsibility is being organized by NAHRD from **30.10.2025** to **01.11.2025** at **Ayodhya, Uttar Pradesh**

Central Vigilance Commission, Government of India has issued a circular dated 01.08.2025 regarding **Observance of Vigilance Awareness Week 2025** mentioning focus on a number of areas including Capacity Building of officers across all levels. It mentions that all organizations may conduct structured training programs for master trainers as well as executives and officials by master trainers or training institutes on 3 subject matters. The program has been designed to provide practical insight into these areas. The present workshop is also for the benefit for officers who would like to be developed as Internal Faculty/ trainers on the present subject for their respective organizations. After the workshop the participants shall have updated themselves in the following aspects:

- Significance of Vigilance in an organization
- Vigilance organizations and their functions
- Role & Functions of Chief Vigilance Officers
- **Investigation & Report**
- **Framing of Charge Sheet**
- **Conducting CTE Type Intensive Examinations**
- Implementation of training
- Training Techniques and Methods
- Giving and Receiving feedback
- Acquiring proficiency in commonly used training methods
- Question Handling skills for trainers
- Panel Discussion on Preventive Vigilance as a Strategy

Workshop Methodology

The workshop will be organized on highly participative lines. The training methods will include lectures, group discussions, exercises, presentations, case studies, role-plays etc.

National Academy of Human Resource Development
Office: A-456, LGF, Defence Colony, New Delhi- 110024

Faculty

Sh. M Sethu Ramalingam is a former Deputy Director (Vigilance) of Institute of Secretariat Training and Management, Department of Personnel and Training, Government of India. He is one of the eleven Master Trainers in the country as accredited by Department of Personnel & Training, Government of India. He is a renowned trainer in the field of Disciplinary and Vigilance matters and is widely consulted on the subject. He has conducted more than 400 training programs for the Presenting Officers, Inquiry Officers and Vigilance Officers of Central Government, State Governments and Public Sector Undertakings. He has also drafted "**Handbook for Inquiry Officers & Disciplinary Authorities- 2013**" on behalf of **Government of India**. He has conducted a large number of courses on training of techniques including International Training of Trainers Program. He was also decorated with Commendation by the Chief of the Army Staff during his service in the Army Headquarters. He has also served as Training Expert to Government of Mauritius for more than one year under the Indian Technical and Economic Co-operation Scheme of the Ministry of External Affairs, Government of India. He has trained a number of officers on Train The Trainer and Management of Training Programs for a number of reputed institutes such as SVP National Police Academy Hyderabad, Lal Bahadur Shastri National Academy of Administration, Defense Headquarters Training Institute, Institute of Secretariat Training & Management and many more.

Sh. K.S. Samarendra Nath is a former Director, Ministry of Steel, Government of India. He is a member of the Central Secretariat Services having finance as educational background from various reputed institutes such as SRCC, University of Delhi; National Institute of Financial Management etc. He was a faculty member with Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training, Government of India over a period of 12 years. In addition, he is having 22 years of experience in finance wing of Ministry of Power and Ministry of Urban Development. He is also a National Facilitator on Ethics & Value in Public Governance by Department of Personnel & Training. He is a regular faculty on Preventive Vigilance, Ethics, Public Procurement, Audit, Right to Information Act and many more Financial and Administrative matters.

Other faculty member(s) having practical knowledge of the subject will be invited as the guest faculty.

Multiple workshops organized by NAHRD have been attended and appreciated by officers of organizations that includes but not limited to Ministry of Road Transport & Highways, Ministry of Commerce & Industry, Ministry of Agriculture, LIC of India, Reserve Bank of India, SEBI, Coal India Ltd., Engineers India Ltd, FSSAI, Tariff Authority of Major Ports, Indian Oil Ltd, BPCL, IITs, NITs, IIITs, IIMs, IHMs, NHPC, Bank of Baroda, SBI, Punjab National Bank, NABARD, DFCCIL, HUDCO, HAL, JNPT, Syndicate Bank, IDBI Bank, Quality Council of India, Telecom Regulatory Authority of India, Delhi University, Export-Inspection Council of India, Spices Board, Rail Land Development Authority, ONGC, Indian Space Research Organization, Directorate of Advertising & Visual Publicity, Border Security Force, GIC of India, EXIM Bank, Delhi Metro Rail Corporation, Mumbai Metro Rail Corporation, Election Commission of India, North Eastern Council, India Trade Promotion Organization, IREDA, Dredging Corporation of India Ltd., TIFAC, Wildlife Institute of India, Bharat Dynamics Ltd., Directorate General of Shipping, etc.

Participation Fee:

Residential (Single Occupancy) -Rs. 69,000/- plus GST @ 18% per participant

Residential (Twin Sharing) -Rs. 60,000/- plus GST @ 18% per participant

Non- Residential -Rs. 40,000/- plus GST @ 18% per participant

The participation fee for residential participants covers the cost of accommodation, meals & study material of the participants. Spouse/ family members are welcome on additional all-inclusive nominal charges in case nomination of the participant is on single occupancy. Twin Sharing is available only in case even number of participants of same gender from same organization. The participation fee for non-residential participants covers the cost of lunch & study material.

Venue: Hotel Park Inn by Radisson, Ayodhya, Uttar Pradesh

Check In- 30.10.2025 (03:00 P.M.) **Check Out-** 02.11.2025 (11:00 A.M.)

The workshop will commence at 9:30 A.M. on 31.10.2025 and will conclude at 5:30 P.M. on 01.11.2025. However, there will be an introductory session on 30.10.2025 after all participants have reported at the venue. In case of non-availability of rooms at training venue as on date of nomination, arrangements for stay shall be made in another property.

Nominations may be sent through post/ email by providing participants' name, designation, contact number & e-mail ID along with cheque/ DD in favor of National Academy of Human Resource Development payable at New Delhi. Please note that participation fee is to be paid at the time of nomination. Registration form can be obtained from our website. In case of payment through electronic mode, details are as under:

Name of Beneficiary: National Academy of Human Resource Development

Bank: Kotak Mahindra Bank. A/c No. 8912179265. CA. IFSC Code. KKBK0004620

PAN: AAJFN7963N

GSTIN: 07AAJFN7963N1ZF

For further information or clarification kindly contact:

Rohit Agarwal

Vivek Manchanda

Email- rohit@nahrd.in
Phone- +91 9873057803

Email-vivek@nahrd.in
Phone-+91 9650745789

Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case any nominated participant is not able to attend the workshop due to any reason and no substitution is made, fees shall still be payable. In case fees have already been paid, same shall be liable to be forfeited.

Limited seats available for the present workshop and hence the nominations will be accepted on first-come-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating. Last date for accepting nominations is **15.10.2025**.

We are also conducting online workshop on Vigilance: Our Shared Responsibility from 14.10.2025 to 15.10.2025. Details of the same are available on our website.

You are requested to kindly nominate officers and executives for the present workshops at the earliest and draw maximum benefit from the opportunity.

Thanks & Regards



For NAHRD