

Ref: HCC/02/25

01.03.2025

**WORKSHOP ON HANDLING OF COURT CASES AT GOA**

National Academy of Human Resource Development (NAHRD) was established to deliver competency-enhancing learning to officials of Central Government, State Governments, Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations across the country.

A workshop on **Handling of Court Cases** is being organized by NAHRD from **05.10.2025 to 08.10.2025** at **Goa**.

The object of the workshop is to equip the officers working in government organizations with the knowledge and skills required for "Handling of Court Cases". This will help the officers in handling the court cases on behalf of the organization more effectively. It is needless to mention that effective handling of court cases on behalf of the organization leads to better results for the organization in court proceeding as it is seen that improper handling of court cases by departments results in huge inconvenience to the department and sometimes unreasonable advantage of the same is enjoyed by the opposite party. After participating in the workshop, the trainee officers shall have updated their knowledge and skills in the following areas:

- Genesis, composition & functions of different courts and tribunals
- Procedure relation to filing, listing and disposal of petitions and applications before various forums
- Handling of Arbitration Proceedings as claimant/ respondent
- List the preliminary objections available to the respondent
- Identify the circumstances when they are applicable
- Draft counter reply on the applications/ petitions filed before the appropriate forum
- Action after disposal of cases and Contempt Petitions

**Workshop Methodology**

The workshop will be organized on highly participative lines. The training methods will include lectures, group discussions, practical exercises, presentations, case studies etc. Participants will have opportunity to have practical application of relevant rules/ regulations in such exercises.

## Faculty

**Sh. M Sethu Ramalingam** is former Deputy Director (Vigilance) of Institute of Secretariat Training and Management, Department of Personnel and Training, Government of India. His previous postings were Deputy Chief (Legal) in CERC and Law Officer in Ministry of Defense. He has conducted more than 300 training programs for the officers of Central Government, State Governments and Public Sector Undertakings. He has also drafted **“Handbook for Inquiry Officers & Disciplinary Authorities- 2013”** on behalf of **Government of India**. He is now a practicing Advocate at Central Administrative Tribunal and Hon’ble High Court of Delhi and has vast knowledge in the area of handling of court cases.

**Mrs. Mayuri Raghuvanshi** is an Advocate-on-Record, Supreme Court of India with LL.B. degree from Symbiosis Society’s Law College, Pune. She is also holding a masters degree in law. She has earlier worked with Mr. Gopal Subramaniam, Senior Advocate and former Solicitor General of India. She represents a number of clients such as State of Uttar Pradesh, All India Judges Association, Bharat Heavy Electricals Ltd., Indian Overseas Bank, National Textile Corporation, Banaras Hindu University and many more. She is having huge experience in area of Court Cases and Arbitration. She is a regular faculty for a number of organizations such as Institute of Secretariat Training & Management (ISTM) under Department of Personnel & Training, Government of India, Judicial Training & Research Institute- Lucknow, Symbiosis Law School Noida and many more.

**Mr. Ajay Thomas** is an independent arbitrator and is on the panel of arbitrators of SCOPE, the apex body of Indian Public Sector Enterprises and also serves as the Vice Chairman of the Paris-based ICC International Court of Arbitration’s India Arbitration Group. He had the unique privilege of working with three of the world’s leading arbitration institutions and has over 17 years of experience as arbitration administrator, arbitrator and advocate. He is also a guest faculty at the Indian Society of International Law (ISIL), New Delhi. He is having huge experience on Dispute Resolution and Arbitration.

Multiple workshops organized by NAHRD have been attended and appreciated by officers of organizations that includes but not limited to Ministry of Agriculture, Ministry of Road Transport & Highways, Ministry of Commerce & Industry, LIC of India, Reserve Bank of India, SEBI, Coal India Ltd., Engineers India Ltd, FSSAI, Tariff Authority of Major Ports, Indian Oil Ltd, BPCL, IITs, NITs, IIITs, IIMs, IHMs, NHPC, Bank of Baroda, SBI, Punjab National Bank, NABARD, DFCCIL, HUDCO, HAL, JNPT, Syndicate Bank, IDBI Bank, Quality Council of India, Telecom Regulatory Authority of India, Delhi University, Export-Inspection Council of India, Spices Board, Rail Land Development Authority, ONGC, Indian Space Research Organization, Directorate of Advertising & Visual Publicity, Border Security Force, GIC of India, EXIM Bank, Delhi Metro Rail Corporation, Mumbai Metro Rail Corporation, Election Commission of India, North Eastern Council, India Trade Promotion Organization, IREDA, Dredging Corporation of India Ltd., TIFAC, Wildlife Institute of India, Bharat Dynamics Ltd., Directorate General of Shipping, etc.

### Participation Fee:

Residential (Single Occupancy): Rs. 69,000/- plus GST @ 18% per participant

Residential (Twin Sharing): Rs. 60,000/- plus GST @ 18% per participant

Non-Residential- Rs. 45,000/- plus GST @ 18% per participant

The participation fee for residential participants covers the cost of accommodation, meals & study material of the participants. Spouse/ family members are welcome on additional all-inclusive nominal charges in case nomination of the participant is on single occupancy. Twin Sharing is available only in case even number of participants of same

gender from same organization. The participation fee for non- residential participants covers the cost of lunch & study material.

**Venue:** 4\* Hotel at South Goa, (details will be conveyed one week before the workshop)

**Check In-** 05.10.2025 (3:00 P.M.)

**Check Out-** 09.10.2025 (11:00 A.M.)

The workshop will commence at 9:30 A.M. on 06.10.2025 and will conclude at 5:30 P.M. on 08.10.2025. However, there will be an introductory session on 05.10.2025 after all participants have reported at the venue. In case of non-availability of rooms at training venue as on date of nomination, arrangements for stay shall be made in another property.

Nominations may be sent through post/ email by providing participants' name, designation, contact number & e-mail ID along with cheque/DD in favor of National Academy of Human Resource Development payable at New Delhi. Please note that participation fee is to be paid at the time of nomination. Registration form can be obtained from our website. In case of payment through electronic mode, details are as under:

**Name of Beneficiary:** National Academy of Human Resource Development

Bank: Kotak Mahindra Bank. A/c No. 8912179265 IFSC Code. KKBK0004620

PAN: AAJFN7963N GSTIN: 07AAJFN7963N1ZF

**For further information or clarification kindly contact:**

**Rohit Agarwal**

Email- rohit@nahrd.in  
Phone- +91 9873057803

**Vivek Manchanda**

Email-vivek@nahrd.in  
Phone-+91 9650745789

Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nominated participant is not able to attend the workshop due to any reason and no substitution is made, fees shall still be payable. In case fees have already been paid, same shall be liable to be forfeited.

Limited seats available for the present workshop and hence the nominations will be accepted on first-come-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating. Last date for accepting nominations is **20.09.2025**.

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

Thanks & Regards



For NAHRD